

JGU PhD FAQ

Admission & Selection Process FAQ

1. What is the minimum qualification for admission to a PhD Program?

Minimum qualification for admission to a PhD program is Master's Degree in the relevant field. Kindly refer to the concerned PhD program on <https://jgu-dev.s3.ap-south-1.amazonaws.com/PhD+Regulation.pdf> (Programs & their eligibility) for exact details on percentage requirement and relevant subject areas.

2. At the time of filling up the application form, is it mandatory that I have with me mark sheet of my master's program, till the final semester?

Yes, it is mandatory to have all mark sheets, however, provisional mark sheet for final year/semester or certificate of Master's program will be acceptable.

3. Can I apply to the PhD program by personally visiting the campus and submitting a hard copy?

No, PhD Application forms can only be filled and submitted online through the website <https://admissions.jgu.edu.in/>

4. When can I apply to a PhD program at JGU?

The Ph.D. Application forms are accepted twice a year i.e. in
Spring Semester(February) - Between August to November
Fall Semester(August) – Between February to May

5. What are the courses offered in JGU for the PhD program?

JGU offers courses in PhD programme under the following Domains

- 1) Law
- 2) Business
- 3) International Affairs
- 4) Government & Public Policy
- 5) Behavioural Science
- 6) Higher Education Research
- 7) Design & Art

6. What is the admission procedure?

After your online form is found complete in all respects and is accepted, you will be asked to appear for an Entrance Test (unless you are exempted as per UGC Act) followed by an Interview at the University on the date provided to you. The entire selection process will take place on the same day. However, in extreme cases we do online test and skype interview.

7. Who all are expected to submit an NOC (No Objection Certificate)?

If you are in a job, then irrespective of whether you are a full time or part time candidate, you have to produce an NOC from your employer at the time of joining.

8. In the PhD entrance test, what subject will I be tested in and what is the difficulty level?

In addition to the General Section, you will be tested in the subject of the PhD program you have applied to and the subject you have done your Master's degree in, if the two subjects are different but allied. Difficulty level is UGC-CSIR-NET, GATE etc.

For more details, <https://jgu.edu.in/phd-toolkit/>

9. On what basis is a candidate selected for a PhD program at JGU?

Following parameters are considered for selection to a PhD Program at JGU:

- Score more than 50% in the RAT Entrance conducted by the university. The entrance test is based on 50% research methodology and 50% shall be subject specific.
- Performance in the Interview rounds
- Proposed research idea - its relevance and brilliance
- Academic record

10. I have completed M. Phil. Will I be exempted from the Entrance Test?

An applicant who has completed his/her Ph.D. coursework/ M.Phil. in another University/ Organization, may be exempted from taking the Research Entrance Test subject to approval by the School Doctoral Committee (SDC).

11. I have a rich teaching /corporate work experience, Am I exempted from the Entrance Test?

No, you have to go through the entire selection procedure.

12. Is Ph.D. available on distance mode?

No, JGU does not offer Ph.D. Programme on distance mode.

13. The result for my Master's Degree is awaited. Can I apply for the PhD Programme?

No, as per the UGC, Act.

14. How is a research topic/ preliminary research idea decided?

Research topic is conceptualized by the candidate. It can be modified with the help of the appointed Guide and Co-Guide after selection. It is finally approved by the Competent Authority of the University i.e School Doctoral Committee(SDC).

15. Is the preliminary research idea uploaded at the time of applying, final?

Not necessarily. You are allowed to modify/ improve upon your research idea with the help of your appointed Guide after registering for the PhD program.

16. Who are exempted from the Entrance exam (RAT) conducted by JGU?

The following categories of applicants are exempted from taking the Entrance Test:

- Applicants who have qualified UGC/ CSIR/ JRF/ NET/ SLET (Haryana State) or any other similar examination.
- Holders of Teacher Fellowships from the UGC or any other Government funding agency.
- Applicants who have passed their M.Phil Programme.
- Applicants who have completed their Ph.D. coursework/ M.Phil. in another University/ Organization,

may be exempted subject to approval by the School Doctoral Committee (SDC).

17. Can PhD Scholars apply for fellowship program?

Yes, only Full Time PhD scholars are eligible to apply for it but after their selection to the PhD program. JGU awards Fellowships to brilliant young researchers. Fellowships are available in all disciplines and are restricted to 2 researchers per School. The candidate must have first class academic record throughout up to Master's Degree from a recognized University. The PhD research area should be of above average academic brilliance and relevance. The JGU Fellowship will be given to only those candidates who are not getting fellowship from any other agency and who meet the above eligibility criteria. Decisions regarding JGU Fellowship awardees, are made entirely by the management and are not fixed. For further details regarding the Fellowship amount please visit <https://jgu.edu.in/admission-selection/>

18. I am a full time employee of state government. Can I apply for Part-time PHD programme? In that case how can I complete the course work?

Yes, you can apply for part time PhD program. For completion of course work you will have to complete the minimum credit requirement set by the School you have applied for the PhD program. Part Time PhD program duration is for a minimum 3 years and maximum 6 years. And as a part time PhD student you will have to be present minimum in the university campus for Seven (7) days in each semester to seek professional guidance from his/ her Supervisor(s) and/ or avail the library/ laboratory facilities.

19. Requirements for completion of application procedure?

An applicant shall submit:

1. An online application through the JGU website <https://admissions.jgu.edu.in/>)
2. Scanned copy of the relevant academic transcripts giving preference to Master's degree;
3. A short note on the professional background and experience of the applicant, if any;
4. A "Statement of Purpose" explaining why the applicant wishes to pursue the Ph.D. Programme, in around 1500 words; and
5. The names of two academic/ non-academic referees from whom the University may seek information on the research potential of the applicant.
6. The initial draft of the Research proposal in 2500 words.
7. An applicant is required to pay an application fee of Rs.1000/- only.

Logistics FAQ

1. Does University provide any Hostel facility to a PhD scholar?

Housing facility is offered to full time and part time research scholars as and when required on payment basis.

2. Does University provide any Food facility to a PhD Scholar?

Food facility is offered to full time and part time research scholars as and when required on payment basis.

3. Does University provide any Laundry facility to a PhD Scholar?

Laundry facility is offered to full time and part time research scholars (as and when required).

Fee & Finance FAQ

1. What is the fee structure for full- time (without fellowship) & for part time PhD programme?

The full- time (without fellowship) & Part-time scholars will have to pay INR 10000 for registration fee (one time), INR 50,000 each semester, and INR 5000 upon submission of thesis. Apart from this an institute amenities security deposit of INR 10,000 to paid which is refundable after completion.

Academic FAQ

1. What is the pattern of classes for full time and part time candidates during the first year coursework?

For full time PhD candidates, classes are held during the week days tentatively between 10:00am - 4.00 pm.

For part time PhD students, 7 days in each semester they are expected to be in the university full time as communicated by their respective JGU School.

No adjustments are possible in this schedule, especially, for the first semester, as, classes are jointly held in a group.

2. How is a Guide and Co-Guide decided?

The Main Guide and Co-Guide are decided by the School Doctoral Committee (SDC). While the Main Guide will have to be from JGU, the Co-Guide, can be a JGU faculty and if required from outside JGU depending on the area of research. The Co-Guide will be appointed only after his/her profile is approved by the University Doctoral Committee(UDC).

3. Am I assigned a Guide by the university or I select one on my own and when?

You are assigned a Guide by the University after you have secured admission to a PhD program. Your request for a certain Guide and research topic, both are kept in mind while doing so.

4. How many Guides am I allowed to work with?

Two guides will be allowed, one Main Guide from the concerned Department at JGU and one Co-Guide from JGU or outside. In case of interdisciplinary topics, there is a provision to appoint a third Guide, if necessary.

5. Am I allowed to change my appointed Guide during the course of the PhD program?

Yes, upon valid reasons or unless the Guide himself becomes unavailable for certain reasons.

6. Is a transfer to/ from another University possible during the course of PhD program?

Yes, transfers are possible at any stage under several conditions and upon SDC approval.

7. What are the criteria for Exemption from the Course work?

A candidate who has completed M. Phil in full time mode with relevant course work and is pursuing research in the same field, on the recommendation of the Research Committee, s/he may be given exemption from the course work in the PhD program. Here too, exemption is based on the merit of individual case, subject to the approval of the competent authority of the University(SDC).

8. I have rich teaching experience; can I get exemption from the course work?

No, the exemption from the course work can be given only to M.Phil. Degree Holders, subject to the approval of the Competent Authority of the University(SDC).

9. Can I complete course work at my work place?

Work can also be carried out in sister department / Institution, under the supervision of Guide / Co-Guide either within or outside the University, subject to the approval of the Competent Authority of the university(SDC).

10. How can Ph.D. be pursued with a full time Job?

To complete the residency requirement, long leave may be availed from the job.

11. Is it mandatory to publish a research paper before submitting the thesis for award of PhD degree from JGU?

Yes, minimum two papers in reputed Scopus indexed journals.

12. Am I expected to teach while pursuing Full Time PhD at JGU?

Yes, after post successful completion of course work and synopsis should be engaged in teaching assignments.

13. Am I expected to teach while pursuing Part Time PhD at JGU?

No, not as part of the curriculum.

14. Is the PhD degree conferred by JGU recognized in India and abroad? And, is it valid for Indian Government jobs?

Yes

15. Do all PhD scholars get stipend for pursuing a PhD program at JGU?

No, only those who are under full time JGU Fellowship get stipend. For others, opportunities to work in various projects at the university may arise after joining a PhD program.

16. As a full time PhD student, can I work after classes to support myself financially?

Yes, as long as you attend coursework classes regularly and maintain an attendance of 75 % which is mandatory, you may engage in part time work inside or outside the campus with the knowledge of your Guide.

17. Duration of the Programme: - As per University Grants Commission (Minimum Standards and Procedure for Award of M.PHIL./PH.D Degrees) Regulations, 2016 {In supersession of the UGC (Minimum Standards and Procedure for Awards of M.Phil./Ph.D. Degree) Regulation,2009, notified in The Gazette of India [No. 28, Part III- Section 4] for the week July 11-July 17, 2009}

- a) Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years.
- b) Extension beyond the above limits will be governed by the relevant clauses as stipulated in the Statute/Ordinance of the individual Institution concerned.
- c) The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days.

18. Can I take leave while pursuing PhD Programme?

Please refer to pt. 28 Leave rules of PhD regulations (<https://jgu-dev.s3.ap-south-1.amazonaws.com/PhD+Regulation.pdf>)